

PERSONNEL &  
STAFF DEVELOPMENT  
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SASK. S0J 1L0  
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# Lac La Ronge Indian Band

## EMPLOYMENT OPPORTUNITY

### CLOSED COMPETITION "Restricted to band members"

The Lac La Ronge Indian Band's Education Department is now accepting applications to fill the following **Definite Term** position (up to March 31, 2020) in **La Ronge, SK**:

### Youth Work Experience Coordinator

The suitable candidate will be able to perform the following duties:

- Coordinate and supervise the youth experience workers
- Schedule Youth experience workers placements
- Coordinate with programs regarding performance and disciplinary issues of YWEP worker

Preferred candidates should possess the following:

- Must have Grade 12 diploma
- Must have valid Class 5 Driver's License;
- Some Administrative experience;
- Strong organizational skills;
- Excellent interpersonal and communication skills;
- Positive, outgoing, and mature attitude essential.
- Supervisory experience
- Budgeting skills
- Must be able to provide a satisfactory Driver's Abstract, Criminal Record Check/Vulnerable Sector Screening Check;
- Must possess a valid class 5 Driver's License

**Posted: Monday, July 15, 2019**

**Deadline for Applications: Monday, July 29, 2019**

To apply, please submit a **cover letter** and **resume** including **three (3) references (excluding Chief and Councillors)**, **one from your most recent/current employer**, to the following:

Attn: Human Resource Office,  
Lac La Ronge Indian Band  
Box 480  
La Ronge, SK. S0J 1L0

Fax: (306) 425-2170  
E-mail: ([hrinfo@llrib.ca](mailto:hrinfo@llrib.ca))

**\*\*Note: In the cover letter, please indicate permission to contact references\*\***

**For questions, please call Tammy Robinson, Post-Secondary Coordinator at 306-425-4938.**

*LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted. The successful candidate will be required to undergo a criminal record and vulnerable sector record check. Please be advised applications received without the proper documentation will not be considered. **Telephone interviews will not be granted.***